

PROCEEDINGS OF THE VILLAGE OF MILLIGAN BOARD OF TRUSTEES 12/13/21

The Village of Milligan Board of Trustees met in regular session on December 13, 2021, notice of meeting being posted in three public places in advance of the meeting.

The meeting was called to order by Chairman Eric Milton at 7:05 p.m. On roll call, the following Trustees were present: Eric Milton, Steve Briske, Laura Steuben and Kimberly Gurley. Absent: Doug Kotas. Others present: John Zelenka, Maintenance, Vicky Thompson, Clerk, Todd Blome of BMG Certified Public Accounts, LLP, Jean Engle, Fillmore County Emergency Management, and Ryan Kavan of JEO Consultants Group. Chairman Eric Milton made notice that the Open Meetings Act is posted in the meeting room and is accessible to members of the public.

CONSENT AGENDA

The following bills were presented for payment:

Black Hills Energy, utilities	313.79	Verizon, cell phones	110.71
Perennial Public Power, utilities	1,586.00	Kopcho & Sons Sanitation, garbage	3,375.00
Windstream, telephone & internet	438.65	NE Public Health Env. Lab, water tests	287.00
Eakes Office Plus, maint.	106.20	BMG Certified Public Accts., prof. fees	5,500.00
DAS State Acct., education fees	38.00	Geneva Home Center, supplies	101.65
Cash, petty cash	101.35	Service Press, supplies	55.00
The Nebraska Signal, publications	54.94	Lois Kotas, contract labor	40.00
Nebr. Muni. Power Pool, maint.	2,013.00	Muni. Supply Inc., supplies	650.82
USA Blue Book, supplies	39.19	Geneva Tire & Auto, rep & maint.	540.20
Heiman Fire Equip., repairs & maint.	504.49	Danko Emergency Equip., rep & maint.	478.34
Weaver Pharmacy, supplies	46.97	Geneva Parks & Rec., education	260.00
Hwy 41 Express Stop, fuel	183.58	D & LK Enterprises, rep & maint.	540.01
Milligan Farming Ser., rep & maint.	892.50	Farmers Coop, fuel	354.11
Larry Michl, maintenance	202.00	Geneva Carquest, supplies	105.74
JEO Consulting Group, prof. fees	600.00	Vicky Thompson, travel exp. reimb.	48.08
Midwest Laboratories, testing	36.00	VISA, supplies	353.09
Wages	4,741.78	941 Tax Deposit	1,286.98
N Street Project:			
JEO Consulting Group, prof fees	5,130.00		

K. Gurley moved, seconded by L. Steuben to approve all items on the consent agenda. The items on the consent agenda include the minutes from the November 8, 2021, meeting, financial reports and all bills, including the N Street Project. Roll call vote: Ayes: E. Milton, S. Briske, L. Steuben and K. Gurley. Nays: none. Motion carried.

REGULAR AGENDA

Todd Blome of BMG Certified Public Accountants presented the audit dated September 30, 2021, to the board. Mr. Blome reviewed the financial information and answered questions.

Jean Engle of Fillmore County Emergency Management introduced herself to the board and held a discussion with the board on the Hazard Mitigation Plan, NIMS Training, and Everbridge, which is the county's new alert system. Also discussed was the need to have a disaster plan in place.

Ryan Kavan of JEO Consulting Group went over the opinion of costs of the N Street Project and reviewed the bidding process. Advertising for construction bids will begin in January and will open February 2, 2022. The board will review and award the bid at the February 2022 meeting.

The Miscellaneous Expenses Policy was presented to the board. After review, S. Briske moved, seconded by K. Gurley to adopt the Miscellaneous Expenses Policy. Roll call vote: Ayes: E. Milton, S. Briske, L. Steuben and K. Gurley. Nays: none. Motion carried.

A request from Nebraska DHHS to complete the Low Income Household Water Assistance Program Vendor Agreement was presented to the board. It was the general consensus of the board to comply with the agreement and participate in this program.

Doug Kotas arrived at 8:20 p.m.

S. Briske moved, seconded by L. Steuben to adjourn the regular meeting at 8:25 p.m. for the purpose of reorganization. Roll call vote: Ayes: E. Milton, S. Briske, D. Kotas, L. Steuben and K. Gurley. Nays: none. Motion carried.

REORGANIZATIONAL MEETING

The Village of Milligan Board of Trustees met at the Village Hall on December 13, 2021, at 8:25 p.m. for the purpose of reorganization.

On roll call the following board members were present: E. Milton, S. Briske, D. Kotas, L. Steuben and K. Gurley.

The clerk asked for a nomination of a temporary chairman. L. Steuben moved, seconded by K. Gurley to nominate Steve Briske as temporary chairman. Roll call vote: Ayes: E. Milton, D. Kotas, K. Gurley and L. Steuben. Nays: none. S. Briske abstained. Motion carried.

L. Steuben moved, seconded by D. Kotas, to nominate Eric Milton as Chairman of the Board. Roll call vote: Ayes: S. Briske, D. Kotas, L. Steuben, and K. Gurley. Nays: none. E. Milton abstained. Motion carried.

Chairman Eric Milton appointed Steve Briske to be the Pro-Tem Chairman in his absence.

The Oath of Office was taken by the Board Members and Village Clerk.

L. Steuben moved, seconded by S. Briske to approve the following Library Board members: Mary Johnson, President, Dorothy Novak, Secretary, Shirley Brunkow, Treasurer, Beth Vavra and Crystal Vavra, board members. Roll call vote: Ayes: E. Milton, S. Briske, D. Kotas, L. Steuben and K. Gurley. Nays: none. Motion carried.

The following committees were assigned:

Garbage, Street and Alley	Milton, Gurley
Police, Water and Sewer	Briske, Steuben
Finance	All Members
Health	Kotas, Gurley
Village Clerk/Treasurer	Vicky Thompson
Village Attorney	Jim McNally, McNally Law Office
Village Street Superintendent	Steven Parr, JEO Consulting Group, Inc.
Village Street Engineer	JEO Consulting Group, Inc.
Village Accountant	Todd Blome, BMG Certified Public Accountants

S. Briske moved, seconded by K. Gurley to approve the committee assignments. Roll call vote: Ayes: E. Milton, S. Briske, D. Kotas, L. Steuben and K. Gurley. Nays: none. Motion carried.

D. Kotas moved, seconded by K. Gurley to approve the two village VISA credit cards and the businesses where charges are allowed: Michl Service, Farmers Coop, Hwy 41 Express, Geneva Carquest, Geneva Home Center, Exeter Lumber Co., and Amazon (Library). Roll call vote: Ayes: E. Milton, S. Briske, D. Kotas, L. Steuben and K. Gurley. Nays: none. Motion carried.

D. Kotas moved, seconded by S. Briske, to adjourn. Roll call vote: E. Milton, S. Briske, D. Kotas, L. Steuben, and K. Gurley. Nays: none. Motion carried. Meeting adjourned at 8:30 p.m.

Regular meeting was reconvened at 8:32 p.m.

Correspondence was read and discussed. Included was the 3rd quarter lease payment from Perennial Public Power and a Farmers Cooperative dividend.

Other Discussion:

- A grant of \$500.00 was received for The Green Space.
- Clerk has completed the state auditor education requirements.
- Annual donation to the Nebraska Rural Water Association. S. Briske moved, seconded by L. Steuben to send the Nebraska Rural Water Association a \$100.00 donation. Roll call vote: E. Milton, S. Briske, D. Kotas, L. Steuben, and K. Gurley. Nays: none. Motion carried.
- Sales tax receipts for September (received in November) were \$4,287.69.
- Attorney will be asked to contact a nuisance property owner.
- Clerk has completed the annual Keno audit.

- Electronic speed limit traffic sign information was presented. After discussion it was moved by D. Kotas, seconded by L. Steuben, to purchase two electronic traffic speed signs at a total cost of \$5,000.00. Roll call vote: Ayes: E. Milton, S. Briske, D. Kotas, L. Steuben and K. Gurley. Nays: none. Motion carried.
- Discussion on general village maintenance including testing on the paint chips from the water tower.

Next meeting is scheduled for January 11, 2022, at 7:00 p.m. at the Village Hall. S. Briske moved, seconded by L. Steuben to adjourn. Roll call vote: Ayes: E. Milton, S. Briske, D. Kotas, K. Gurley, and L. Steuben. Nays: none. Motion carried. Meeting adjourned at 9:20 p.m. Minutes can be viewed on the website www.milligannebraska.org.

Vicky Thompson, Village Clerk